

**LOUISIANA DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
OFFICE OF MOTOR VEHICLES**

INSTRUCTIONS FOR OBTAINING A PERSONALIZED LICENSE PLATE

1. The vehicle(s) must first be registered in your name in Louisiana.
2. The form DPSMV 1619, Request for Personalized (Prestige) License Plate (VEH-13), should be completed and returned with a photocopy of the registration certificate in order for the fees for the personalized plate to be calculated.
3. The form DPSMV 1619 (VEH-13) with the fees calculated will be returned to you. At such time you must resubmit the form VEH-13 with a check for the appropriate fees.
4. If you wish to have your fees calculated before form DPSMV 1619 (VEH-13) is submitted, to avoid step 3, contact the Special Plate Unit at (225) 925-6371, or visit our website for fee calculation, www.expresslane.org , or call 225-925-6146, then select 2 (Vehicle Registration) for assistance.

These plates are issued on a first come, first serve basis. The plates cannot have more than seven (7) letters and/or numbers. Personalized motorcycle plate can only have six (6) letters and/or numbers. Each plate must have at least two (2) letters. Periods and/or dashes are allowed; however, periods and dashes count as part of the allowable characters. Spaces count as characters. Only the 26 English alpha letters and numerals are acceptable. The Commissioner will not issue a request that might carry a connotation offensive to good taste and decency.

An order is placed weekly. It takes approximately four (4) months for the plate to be manufactured after the order is placed. **REQUESTS CANNOT BE CHANGED ONCE THE PLATE ORDER IS MADE.**

After a personalized plate has been issued to an owner, applicant has priority on the use of that particular plate, as long as the renewal application and fee are submitted before the plate expires.

If the vehicle is sold, the personalized plate must be removed and a numerical plate must be purchased by the new owner. The personalized plate can then be transferred to any vehicle owned/purchased by the owner of the personalized plate.

The cost of renewing a personalized plate is \$50.00 plus regular registration fees every two (2) years for automobiles, \$140.00 every four (4) years for trucks, \$112.00 every four (4) years for motorcycles, \$100.00 every two (2) years for motor homes, and \$100.00 plus regular registration fees every four (4) years for trucks having a gross weight of 6,001 lbs. to 10,000 lbs.

Submit all requests to Specialized Plate and Title Unit, Office of Motor Vehicles, P.O. Box 64886, Baton Rouge, LA 70806-4886. Visit our website at www.expresslane.org or call 1-225-925-6146.

DPSMV 1916 (R 5/10)